

# ART CENTER MORRO BAY

Member Gallery of Morro Bay Art Association, a non-profit 501c3 Corporation  
835 Main Street - Morro Bay, CA 93442 805-772-2504 ArtCenterMorroBay.org

## GALLERY HANGING POLICY

### **Entry Fees:**                      **MBAA Members**    **Non-Member**

2D WALL-HUNG ART:    \$5.00    \$10.00 for each wall hung art  
Wall hung entries limited to 3 pieces unless stated otherwise

PORTFOLIO ART:                      \$3.00    \$6.00 *for each piece of portfolio*  
CARDS:                                      \$3.00    \$6.00 *10 cards or fewer*

#### JEWELRY

Earrings:	\$1.00	\$2.00
Bracelet	\$3.00	\$6.00
Necklace:	\$5.00	\$10.00
*Set:	\$9.00	\$18.00

\*A jewelry set consists of (1) necklace, (1) bracelet & (1) pair of earrings which are consistent and meant to be worn together. A maximum of 10 note cards and a maximum of (12) sets of jewelry may stay in the gallery during (2) exhibit rotations except Winter Faire. Up to (3) 3D artworks are allowed per typical open shows. Please use pink Gallery Entry Forms for Cards, Jewelry & 3D Art. Quantity of work accepted will depend on space availability.

#### 3D WORK (Pottery, wood, sculpture, glass, etc)

Small Piece:	\$1.00 each Up to 6"x6"	\$2.00 each Up to 6"x6"
Medium Piece:	\$3.00 each Up to 12"x12"	\$6.00 each Up to 12"x12"
Large Piece:	\$5.00 each Larger than 12"	\$10.00 each Larger than 12"

All works of art must be entirely the original work of the artist.

Twelve (12) months must elapse before any wall-hung piece of art may be re-entered into a following show. Jewelry, note cards and 3D art, must be entered with a 3D take-in form. For all 2D and portfolio art, please use a 2D entry form. Please attach a wire tag with name of artist, name or description of artwork, medium and price.

All artwork must be delivered to Art Center Morro Bay on assigned Take-in (exchange) days; and be removed on assigned Take-out (exchange) days.

Failure to Pick Up penalty: Unsold art must be picked up on pick-up days assigned for each show. If art is not picked up that day, the artist will be charged a \$5.00 per day storage fee, up to 30 days. Art not picked up within 30 days will be considered abandoned.

**COMMISSION:** Twenty-five percent (25%) shall be retained by the Morro Bay Art Association for every work sold from the Gallery.

**ART PRESENTATION GUIDELINES:**

ALL wall-hung art must have braided picture wire, with wire ends taped securely. Wire must be fastened approximately one third from the top with wire reaching not less than 3 inches from the top of art piece. All artwork must be presented in an appropriate manner, i.e., clean, dry, secure and neat in appearance. Photography on metal must also be wired. Saw tooth hangers are not acceptable. Museum wrapped canvas need not be framed, however must be wired. When framing deep-edged canvas (Museum wrapped canvas or deep board) adequate depth so that the substrate does not extend more than 1/2" beyond the back of the frame.

Flat substrates, including canvas board, gesso board, gesso Masonite, acrylic Gesso Dibond aluminum, aluminum composite panel and wood are acceptable.

Watercolor, Egg Tempura Batik, Charcoal, Pastel and colored pencil on paper must be framed under glass. Shallow canvas (non-museum wrapped), all boards and panels must be framed and appropriately wired.

*Textile art such as quilts and batik on fabric do not need to be hung under glass. Textile artworks not framed should be hung on tapestry rod.*

*Giclées or other copies of your original work may be displayed as portfolio or cards only.*

Portfolio art may not exceed 16" x 20" and must be backed by a piece of foam board (same size) or equivalent. Cards and portfolios must have artist's name, price, name of artwork, medium and submission number on the back. Portfolios and cards must be inserted in a clear sleeve or envelope. Duplicate artwork must be signed and marked as a *giclée* or *print*, with the run or edition number of the print and total number of prints made.

All art and craft items must be tagged with the artist's name, number of item, number if part of a set and price.

All artworks submitted must be original and copyright retained by the artist. Direct copies of stock images, historic photos, or of any reference to which you do not hold total copyright are not allowed

All works must be for sale, NFS items are not allowed. Sold items may be replaced at no additional charge during the show; unless a juried show. Please update the take-in sheet at time of replacement

The artist retains copyright to his/her image(s). Accepted images do become part of MBAA archives and may be used for future MBAA event promotions.

**Jewelry:**

Up to 12 sets of jewelry may be entered during a period of 2 exhibit rotations (shows). Please use the PINK form when submitting jewelry. Sold jewelry items may be replaced at no additional charge during that period. Please update your take-in sheet at time of replacement.

### **Cards:**

Up to 10 notecards may be submitted during any take-in (exchange). Cards may stay for a period of 2 exhibit rotations (shows). Please use the PINK form when submitting cards. Sold cards may be replaced at no additional charge during that period. Please update take-in sheet at time of replacement. Cards must be numbered and have the artists name on the outside back.

### **3D Artwork: Sculpture, Wood, Gourds, Glass, Pottery, Ceramics, etc:**

3D work must be “hand-made” items only. You may enter up to (12) 3D works measuring under 6 inches in any direction or (3) 3D artworks under 18 inches in any direction. Please make prior arrangements for any 3D art over 18 inches with Gallery Director. Note cards and jewelry items may stay in the gallery for a period of 2 exhibit rotations (show). Please use PINK form when submitting 3D artwork. Craft items must be tagged with a small price tag located discreetly on the bottom. Sold items may be replaced at no additional charge during that period. Please update the take-in sheet at time of replacement. Please refer to size guidelines before entering. For larger 3D art, please contact the Gallery Director for adequate space.

### **\*Holiday Exhibit:**

During Winter Faire, take-in(exchange), artists may enter up to (12) 3D handcrafted items including textiles. Craft items may not exceed 18” X 18” unless approved by the Gallery Director in advance.

**Knitted items are allowed during the annual Winter Faire only.** All items must have a tag attached with the artists name, description and price. You may use a small piece of yarn, attached to a label using a hole punch. If items are a part of a set, the tag should indicate, for example (set of 3).

All 3D submitted to Winter Faire must be delivered during that respective take-in (exchange) day. Items not sold during Winter Faire must be removed during the next exchange day. All craft items submitted to the previous show must be removed before Winter Faire (holiday exhibit).

**Items submitted to Winter Faire will not be allowed a 2 exhibit rotation.**

The MBAA Gallery Director has the discretion to accept or deny any artwork submitted to Art Center Morro Bay exhibits.